



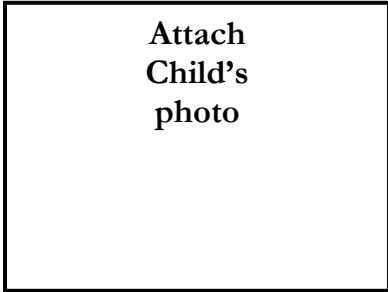
# OAK HALL SCHOOL

SCHOLARSHIP · LEADERSHIP · SERVICE

Dear Parent/Guardian:

In order to provide better care to our students with allergies and medical conditions, we need your assistance in providing specific information with an Action Plan in case your child develops an allergic reaction. This Action Plan will help us to act quickly while we contact you. This Plan can also be requested from your pediatrician.

## ACTION PLAN



Will be active for the school year (current): \_\_\_\_\_

1. STUDENT'S NAME: \_\_\_\_\_

2. AGE \_\_\_\_\_ 3. DATE OF BIRTH \_\_\_\_\_

4. ALLERGY \_\_\_\_\_

5. REACTION \_\_\_\_\_

6. INTERVENTION: (*Example: call 911, give Benadryl [indicate dose], call parents*)

a. 1<sup>st</sup> action: \_\_\_\_\_

b. 2<sup>nd</sup> action: \_\_\_\_\_

c. 3<sup>rd</sup> action: \_\_\_\_\_

7. Provide emergency names and phone numbers:

Name

Phone Number (include a/c)

a. 1<sup>st</sup> call: \_\_\_\_\_

\_\_\_\_\_

b. 2<sup>nd</sup> call: \_\_\_\_\_

\_\_\_\_\_

8. Physician's name and phone number: (*please print*)

Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

9. Signature of Parent/Guardian:

Print Name \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

If you have any questions or concerns, please do not hesitate to give us a call at (352) 332-3609.

Oak Hall School

**PLACE  
PICTURE  
HERE**

Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Allergy to: \_\_\_\_\_

Weight: \_\_\_\_\_ lbs. Asthma:  **Yes (higher risk for a severe reaction)**  **No**

**NOTE: Do not depend on antihistamines or inhalers (bronchodilators) to treat a severe reaction. USE EPINEPHRINE.**

**Extremely reactive to the following allergens:** \_\_\_\_\_

THEREFORE:

If checked, give epinephrine immediately if the allergen was **LIKELY** eaten, for **ANY** symptoms.

If checked, give epinephrine immediately if the allergen was **DEFINITELY** eaten, even if no symptoms are apparent.

FOR ANY OF THE FOLLOWING:  
**SEVERE SYMPTOMS**



**LUNG**

Shortness of breath, wheezing, repetitive cough



**HEART**

Pale or bluish skin, faintness, weak pulse, dizziness



**THROAT**

Tight or hoarse throat, trouble breathing or swallowing



**MOUTH**

Significant swelling of the tongue or lips



**SKIN**

Many hives over body, widespread redness



**GUT**

Repetitive vomiting, severe diarrhea



**OTHER**

Feeling something bad is about to happen, anxiety, confusion

**OR A  
COMBINATION**  
of symptoms  
from different  
body areas.



- 1. INJECT EPINEPHRINE IMMEDIATELY.**
- 2. Call 911.** Tell emergency dispatcher the person is having anaphylaxis and may need epinephrine when emergency responders arrive.
  - Consider giving additional medications following epinephrine:
    - » Antihistamine
    - » Inhaler (bronchodilator) if wheezing
  - Lay the person flat, raise legs and keep warm. If breathing is difficult or they are vomiting, let them sit up or lie on their side.
  - If symptoms do not improve, or symptoms return, more doses of epinephrine can be given about 5 minutes or more after the last dose.
  - Alert emergency contacts.
  - Transport patient to ER, even if symptoms resolve. Patient should remain in ER for at least 4 hours because symptoms may return.

**MILD SYMPTOMS**



**NOSE**

Itchy or runny nose, sneezing



**MOUTH**

Itchy mouth



**SKIN**

A few hives, mild itch



**GUT**

Mild nausea or discomfort

**FOR MILD SYMPTOMS FROM MORE THAN ONE SYSTEM AREA, GIVE EPINEPHRINE.**

**FOR MILD SYMPTOMS FROM A SINGLE SYSTEM AREA, FOLLOW THE DIRECTIONS BELOW:**

1. Antihistamines may be given, if ordered by a healthcare provider.
2. Stay with the person; alert emergency contacts.
3. Watch closely for changes. If symptoms worsen, give epinephrine.

**MEDICATIONS/DOSES**

Epinephrine Brand or Generic: \_\_\_\_\_

Epinephrine Dose:  0.15 mg IM  0.3 mg IM

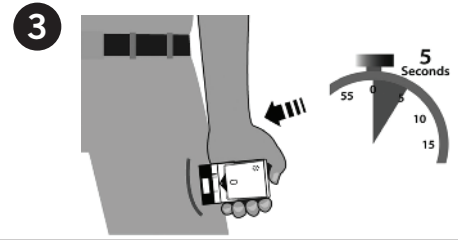
Antihistamine Brand or Generic: \_\_\_\_\_

Antihistamine Dose: \_\_\_\_\_

Other (e.g., inhaler-bronchodilator if wheezing): \_\_\_\_\_

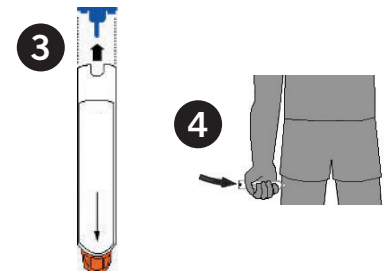
## HOW TO USE AUVI-Q® (EPINEPHRINE INJECTION, USP), KALEO

1. Remove Auvi-Q from the outer case.
2. Pull off red safety guard.
3. Place black end of Auvi-Q against the middle of the outer thigh.
4. Press firmly, and hold in place for 5 seconds.
5. Call 911 and get emergency medical help right away.



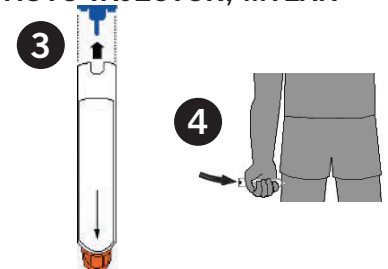
## HOW TO USE EPIPEN® AND EPIPEN JR® (EPINEPHRINE) AUTO-INJECTOR, MYLAN

1. Remove the EpiPen® or EpiPen Jr® Auto-Injector from the clear carrier tube.
2. Grasp the auto-injector in your fist with the orange tip (needle end) pointing downward.
3. With your other hand, remove the blue safety release by pulling straight up.
4. Swing and push the auto-injector firmly into the middle of the outer thigh until it 'clicks'.
5. Hold firmly in place for 3 seconds (count slowly 1, 2, 3).
6. Remove and massage the injection area for 10 seconds.
7. Call 911 and get emergency medical help right away.



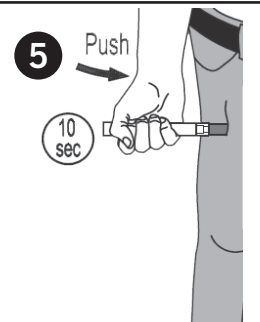
## HOW TO USE EPINEPHRINE INJECTION (AUTHORIZED GENERIC OF EPIPEN®), USP AUTO-INJECTOR, MYLAN

1. Remove the epinephrine auto-injector from the clear carrier tube.
2. Grasp the auto-injector in your fist with the orange tip (needle end) pointing downward.
3. With your other hand, remove the blue safety release by pulling straight up.
4. Swing and push the auto-injector firmly into the middle of the outer thigh until it 'clicks'.
5. Hold firmly in place for 3 seconds (count slowly 1, 2, 3).
6. Remove and massage the injection area for 10 seconds.
7. Call 911 and get emergency medical help right away.



## HOW TO USE IMPAX EPINEPHRINE INJECTION (AUTHORIZED GENERIC OF ADRENALCLICK®), USP AUTO-INJECTOR, IMPAX LABORATORIES

1. Remove epinephrine auto-injector from its protective carrying case.
2. Pull off both blue end caps: you will now see a red tip.
3. Grasp the auto-injector in your fist with the red tip pointing downward.
4. Put the red tip against the middle of the outer thigh at a 90-degree angle, perpendicular to the thigh.
5. Press down hard and hold firmly against the thigh for approximately 10 seconds.
6. Remove and massage the area for 10 seconds.
7. Call 911 and get emergency medical help right away.



## ADMINISTRATION AND SAFETY INFORMATION FOR ALL AUTO-INJECTORS:

1. Do not put your thumb, fingers or hand over the tip of the auto-injector or inject into any body part other than mid-outer thigh. In case of accidental injection, go immediately to the nearest emergency room.
2. If administering to a young child, hold their leg firmly in place before and during injection to prevent injuries.
3. Epinephrine can be injected through clothing if needed.
4. Call 911 immediately after injection.

## OTHER DIRECTIONS/INFORMATION (may self-carry epinephrine, may self-administer epinephrine, etc.):

Treat the person before calling emergency contacts. The first signs of a reaction can be mild, but symptoms can worsen quickly.

### EMERGENCY CONTACTS — CALL 911

RESCUE SQUAD: \_\_\_\_\_

DOCTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_ PHONE: \_\_\_\_\_

### OTHER EMERGENCY CONTACTS

NAME/RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME/RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_



REQUEST AUTHORIZATION FOR ADMINISTRATION OF  
MEDICATION BY SCHOOL PERSONNEL

EPI PEN

Name of Student: \_\_\_\_\_

Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

DOB: \_\_\_\_\_

\_\_\_\_\_

Condition for which the medication is needed to be administered during school hours:

\_\_\_\_\_

Drug: EPI PEN Type: \_\_\_\_\_

Dosage of Epi-Pen: \_\_\_\_\_

Method of Administration: \_\_\_\_\_

Time to be administered: \_\_\_\_\_

Medication will be administered from \_\_\_\_\_ to \_\_\_\_\_ (end date)

Relevant side effects to be observed (if any): \_\_\_\_\_

\_\_\_\_\_

If there are side effects, plan for management: \_\_\_\_\_

\_\_\_\_\_

***Authorization by Parent/Legal Guardian of the above medication by school personnel:***

I request that the above medication, ordered by the named prescriber for my child,

\_\_\_\_\_, be administered by School Personnel. I

understand that I must supply the school with the prescribed medication in the original container and properly labeled by a physician or pharmacist. I understand that any medication will be destroyed if it is not picked up within one week following termination of the order or one week beyond the close of the school year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Phone number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_



REQUEST AUTHORIZATION FOR ADMINISTRATION OF  
MEDICATION BY SCHOOL PERSONNEL

OTHER MEDICATION

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_\_

\_\_\_\_\_

Condition for which the medication is needed to be administered during school hours:

\_\_\_\_\_

Name of Medication (*as appears on bottle*): \_\_\_\_\_

Dosage of medication to administer: \_\_\_\_\_

Method of Administration: \_\_\_\_\_

Time to be administered: \_\_\_\_\_

Medication will be administered from \_\_\_\_\_ to \_\_\_\_\_ (end date)

Relevant side effects to be observed (if any): \_\_\_\_\_

\_\_\_\_\_

If there are side effects, plan for management: \_\_\_\_\_

\_\_\_\_\_

***Authorization by Parent/Legal Guardian of the above medication by school personnel:***

I request that the above medication, ordered by the named prescriber for my child,

\_\_\_\_\_, be administered by School Personnel. I

understand that I must supply the school with the prescribed medication in the original container and properly labeled by a physician or pharmacist. I understand that any medication will be destroyed if it is not picked up within one week following termination of the order or one week beyond the close of the school year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (*printed*): \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Phone number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_