



Oak Hall School

SCHOLARSHIP · LEADERSHIP · SERVICE

ARTIFICIAL INTELLIGENCE POSITION STATEMENT

At Oak Hall School, we use Artificial Intelligence (AI) carefully and appropriately as part of our broader commitment to empowering students in their academic, artistic, and athletic passions.

INTRODUCTION

DEFINITION

Artificial Intelligence (AI) refers to digital tools that generate output based on data, patterns, and human-created information. These systems appear in nearly all academic fields and continue to evolve as their capabilities expand. Within this context, Oak Hall views AI as a resource that, when used with integrity, can enhance learning and support school operations.

PURPOSE

This Position Statement outlines the school's expectations in the responsible and ethical use of AI in our school community and serves as a guide for students, families, faculty, and staff as they navigate a changing digital landscape. Oak Hall's use of AI is intended to further its primary mission of supporting students in their diverse individual needs.

AI IN OUR SCHOOL COMMUNITY

STUDENT ENGAGEMENT WITH AI

Students' engagement with AI plays a meaningful role in their academic journey. When used properly, AI tools extend classroom learning in ways that promote creativity and curiosity. Students develop critical thinking skills by questioning digital responses and verifying information with reliable sources, and they learn to take personal responsibility for their use of technology. At Oak Hall, students are expected to use AI tools with purpose and integrity. Please refer to the Oak Hall School AI Assignment Guide (see Appendix A), in conjunction with the school's Responsible Use Policy (see Appendix B), for usage guidelines.

FACULTY AND STAFF USAGE OF AI

Oak Hall encourages faculty to use AI to innovate their teaching methods and strengthen instruction in ways that promote creativity and curiosity. With purposeful integration of these tools, teachers can design engaging lessons, streamline planning, and dedicate more time to meaningful student relationships. Proper AI use in the classroom, including creating effective prompts and carefully scrutinizing AI output, allows teachers to model curiosity while maintaining academic rigor and integrity. Teachers use their own professional judgment to assess learning, preserving the human connection that defines excellent teaching.

Outside of the classroom, Oak Hall recognizes the transformative power of AI to support and enhance school operations. As a nonprofit institution, the school has a responsibility to use its resources wisely, and AI has the potential to streamline workflows and reduce managerial burdens. These resources allow administrative staff members to devote more time to supporting the school's mission while improving efficiency in day-to-day operations.



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PARENT AND FAMILY PARTNERSHIP WITH THE SCHOOL

A partnership between Oak Hall families and the school is essential to helping students approach AI with reflection and balance. Parents can guide responsible technology use and emphasize that AI enhances learning but does not replace human understanding or decision making. Conversations at home could, for example, invite students to consider how these tools shape their daily experiences as well as their larger worldview, encouraging curiosity and ethical awareness. Ongoing collaboration between families and the school builds a community rooted in innovation and integrity.

As leaders and mentors, Oak Hall faculty and staff are committed to ongoing learning with regard to Artificial Intelligence, a rapidly evolving technological landscape.

COMMITMENT TO GROWTH AND ETHICS WITH AI

PROFESSIONAL LEARNING AND GROWTH

Continuous professional development empowers Oak Hall administration, faculty, and staff to explore the possibilities of Artificial Intelligence.

Through a range of development opportunities, including conferences, in-service days, and collaborative sessions, teachers gain practical experience with tools that enhance instruction and inspire creativity. The Oak Hall Teaching and Learning team works closely with school technology leaders to integrate AI into classrooms in ways that prioritize professional growth across the entire campus. This approach helps the school integrate AI into classrooms in ways that enrich learning while also fostering students' emotional wellness.

To ensure the quality of education the school delivers, the administrative team commits to staying abreast of ongoing research, tool evaluation, and professional training. This approach reflects Oak Hall's dynamic culture, which welcomes innovation while staying grounded in student-centered values.

DECISION MAKING AND ETHICAL USE

Decisions made by conscientious and well-informed professionals will always be a central element of every aspect of Oak Hall. AI can support student-centered decision making, but it does not replace professional judgment. Users evaluate information carefully and remain accountable for the final decisions. AI does not function as a single source of truth, and its proper use requires diligence and responsibility.

As Artificial Intelligence continues to evolve, Oak Hall treats this Position Statement as a living document. Periodic review ensures that it reflects emerging research, evolving technologies, and classroom insights. Feedback from students, faculty, and families allows the school to remain thoughtful, adaptable, and forward-looking in its approach to AI in education.

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APPENDIX A:

Oak Hall Assignment A.I. Use Guide 25-26			
Level	What It Means	What You Need to Do	What You Might Need to Show
Level 1: No A.I. Use	You must complete your work <i>entirely by yourself</i> with no help from A.I. tools.	You <i>cannot use A.I. at all</i> . This work must show your own thinking and skills.	<input type="checkbox"/> Work done in class without devices <input type="checkbox"/> Work supervised by a teacher <input type="checkbox"/> Work completed using a secure browser
Level 2: A.I. for Planning	You may use A.I. to help <i>start</i> your ideas, like brainstorming or finding sources.	You may <i>use A.I. to plan or research</i> , but you <i>must</i> do the writing or final product yourself.	<input type="checkbox"/> A reflection explaining how A.I. helped you plan <input type="checkbox"/> Before/after versions <input type="checkbox"/> Screenshots or chat history
Level 3: A.I. for Collaboration	You may use A.I. to <i>help</i> with writing, editing, or giving feedback, but you <i>must</i> change and improve it yourself.	You <i>must edit and improve</i> anything A.I. gives you. Don't just copy and paste!	<input type="checkbox"/> A reflection showing what you changed and why <input type="checkbox"/> Before/after comparisons <input type="checkbox"/> Screenshots or chat history
Level 4: Full A.I. Use	You may <i>use A.I. as much as needed</i> to complete the task, but you're in charge of how it helps you.	You <i>must explain</i> how you used A.I. and how you made decisions while using it.	<input type="checkbox"/> Written or video reflection <input type="checkbox"/> Notes on what was done by A.I. and what was done by you
Level 5: A.I. Exploration	You and your teacher may work together to <i>experiment with A.I.</i> in creative or new ways.	You're <i>exploring new ways to use A.I.</i> , like designing your own project or solving problems in a new way.	<input type="checkbox"/> Project proposal <input type="checkbox"/> Regular check-ins or reflections <input type="checkbox"/> Final report on what worked and what didn't

APPENDIX B:

OAK HALL SCHOOL RESPONSIBLE USE POLICY